



Tribal Liaison

Washington Management Service

(Banding Assessment Pending)

The Department of Revenue has an opportunity for a Tribal Liaison position, located in Olympia, WA. This position is part of the Washington Management Service.

Please review the opportunity details below or forward this message to interested candidates.

Position: Tribal Liaison

Location: Olympia

Compensation: Up to \$109,140 annually, depending upon qualifications

Opens: September 15, 2009

Closes: October 6, 2009 at 5:00 p.m.

Primary Duties

Reporting to the agency Director, the Tribal Liaison manages the Department's statewide tribal relations. The position is also responsible for:

- Developing, recommending, and implementing statewide policy and procedures regarding Indians and business activities in Indian country.
- Providing expert level guidance to the agency Director on complex matters involving tribes where there is no clear precedent, or where competing policy grounds may make matters especially complex or difficult.
- Advising the Governor's Office on current issues related to tribal taxation.
- Acting as the agency's central point of contact for inquiries and issues related to Indians.
- Working directly with Tribal governments on questions and policies impacting Tribes in Washington State.
- Working directly with other state agencies and the Governor's Office of Indian Affairs in the coordination of emerging issues.
- Coordinating the work of the Department's tribal affairs team.

- Serving as team lead for the tribal negotiations team on behalf of the Governor and the agency Director.
- Working with attorneys and others in the Department regarding interpretative issues and implementation.
- Handling other matters impacting the Department's work as assigned.

Required Qualifications

- Comprehensive knowledge of federal Indian law, state and federal constitutional issues regarding Indian law; and basic knowledge regarding tribes and Indian people of Washington State.
- In-depth knowledge of governance structures at both the state and tribal levels.
- Experience in negotiation, effective communication, and strong interpersonal skills.
- The ability to think strategically and creatively of long-term trends and to work toward achieving the goals of the department and the Governor.
- Knowledge of the legislative process and an understanding of the political environment.
- The ability to weigh competing and often controversial legal arguments and to advise the Director of the benefits and risks association with the courses of action.
- Ability to coordinate training to staff and outside constituencies.
- Ability to work with a variety of special interest groups and the media.

Knowledge of Washington tax laws and rules is desirable. A law degree is preferred.

Compensation

Up to \$109,140 annually, depending upon qualifications

Outstanding benefits including health, dental, life and long-term disability insurance; vacation, sick, military and civil leave; dependent care assistance program; employee advisory service; deferred compensation plans; educational benefits program; 11 paid holidays; Commute Trip Reduction Incentives; training; and state retirement plans.

How to Apply

To be considered for this position, please submit the following materials to jobs@dor.wa.gov with the subject line "**Tribal Liaison**" by **October 6, 2009 at 5:00 p.m.**:

- A detailed **resume** outlining your employment history & education;

- A **Letter of interest** describing how your experience, knowledge, skills, and abilities meet the qualifications of this position; and,
- A minimum of **three employment references from persons with whom you have worked**, with current telephone numbers, including one supervisor and one subordinate (if applicable).

You are encouraged to complete a voluntary Applicant Profile Data Sheet, which can be downloaded at <http://hr.dor.wa.gov/forms/ApplicantProfileDataForm.doc>. *Completion of this sheet is voluntary.* Information gathered will be used for statistical purposes only and will be kept confidential.

Questions

Please contact Martha Thomas, Recruiter, at (360) 725-7497, or MarthaT@dor.wa.gov.

Special Notes

The act of submitting application materials electronically is considered affirmation that the information is complete and truthful.

Prior to any new appointment into the Department of Revenue, a background check will be conducted.

The Washington State Department of Revenue is an equal opportunity employer. We strive to create a working environment that includes and respects cultural, racial, ethnic, sexual orientation and gender identity diversity. Women, racial and ethnic minorities, persons of disability, persons over 40 years of age, veterans or people with military status, and people of all sexual orientations and gender identities are encouraged to apply. Persons needing accommodation in the application/testing process or this job announcement in an alternative format may call Human Resources at (360) 725-7501, TDD/TTY (360) 664-0580.